



## Multiplan (Training Guide)

*N. Burdett*

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Multiplan is a spreadsheet software package that will run on a wide range of microcomputers including IBM micros, IBM compatible micros, the Amstrad range of microcomputers and the RM Nimbus and it is thus widely used in education and in business, particularly for setting up tables of financial summaries and forecasts. This text consists of a collection of tasks designed to introduce and guide the reader through the various commands and functions in Multiplan. The reader is also given a selection of revision exercises in which to practice the commands and functions learnt. Finally, various exercises are presented which provide more realistic examples of the wider applications of Multiplan. The text also includes diagrams of how the screen should look at particular times, so that the procedures can be checked.

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